



ELIGIBILITY REQUIREMENTS FOR EXAMINATIONS

International Certified Addiction Professional in Treatment (ICAP-Treatment)

ICAP I-Treatment:

1. A minimum of 1 year of full time (at least 1500 hours) of supervised working experience in a substance use disorder (SUD) related field. Passage of the first public examination, High School/Secondary diploma, or equivalency.
2. Written description of competency in counselling skills and functions as verified by supervisors or other health care professionals who have personally observed the candidate's SUD-related counselling work.
3. Documentation of a total of 120 contact hours of education and/or training in SUD-related counselling subjects. Included in this total must be at least 6 contact hours of HIV/AIDS and 6 contact hours of ethics training.
4. Signed agreement to adhere to the GCCC Code of Ethics for counsellors.
5. Completed application for the ICAP I
6. Payment of **non-refundable** application fee if qualifications are met.

ICAP II-Treatment:

1. A minimum of 2 years of full time (at least 3000 hours) of supervised working experience in a substance use disorder (SUD) related field. Passage of the first public examination, High School/Secondary, or equivalency.
2. Current ICAP I in Treatment (may be waived with a Bachelors or higher degree in SUD-related field).
3. Written description of competency in counselling skills and functions as verified by supervisors or other health care professionals who have personally observed the candidate's SUD-related counselling work.
4. Documentation of a total of 240 contact hours of education and/or training in SUD-related counselling subjects. Included in this total must be at least 6 contact hours of HIV/AIDS and 6 contact hours of ethics training.
5. Signed agreement to adhere to the GCCC Code of Ethics for counsellors.
6. Completed application for the ICAP II
7. Payment of **non-refundable** application fee if qualifications are met.

ICAP III-Treatment:

1. A minimum of 5 years of full time (at least 7500 hours) of supervised working experience in a substance use disorder (SUD) related field. A College/University Bachelor's degree or equivalent.
2. Current ICAP II in Treatment (may be waived with a Master's or higher degree in SUD-related field).
3. Written description of competency in counselling skills and functions as verified by supervisors or other health care professionals who have personally observed the candidate's SUD-related counselling work.
4. Documentation of a total of 500 contact hours of education and/or training in SUD-related counselling subjects. Included in this total must be at least 6 contact hours of HIV/AIDS and 6 contact hours of ethics training.
5. Signed agreement to adhere to the GCCC Code of Ethics for counsellors.
6. Completed application for the ICAP III
7. Payment of **non-refundable** application fee if qualifications are met.

ICAP IV-Treatment:

1. Master's degree or higher in SUD/ Addiction and/ or related counselling subjects.
2. At least 5 years of full-time or 7,500 hours of supervised working experience as a SUD-related professional. The 5 years need not be consecutive.
3. Current ICAP credential or credential/ license as an SUD/ addiction professional issued by a national entity or other credentialing authority.
4. Written verification of competency in required counselling skills and functions as certified by an addiction professional, supervisor, or other health care professional who has personally observed the candidate's SUD-related work. The candidate should have conducted assessment, treatment planning and counselling for at least 100 patient/ clients.
5. Documentation total of 500 contact hours of education and training in SUD-related subjects. Included in this total must be at least 20 contact hours on supervision, 6 contact hours of HIV/ AIDS training, 6 hours on co-occurring disorders, and at least 6 contact hours of ethics training. (Related topics should include areas covered in UTC series).
6. Signed agreement to adhere to the GCCC Code of Ethics for counsellors.
7. Completed application for the ICAP IV.
8. Payment of **non-refundable** application fee if qualifications are met.

International Certified Addiction Professional in Recovery Support (ICAP-RS)

1. A minimum of 1 year of supervised working experience in a substance use disorder (SUD) related field. Passage of the first public examination, High School/Secondary diploma, or equivalency.
2. Documentation of a total of 100 contact hours of education and/or training in SUD-Recovery Support. Included in this total must be at least 6 contact hours of HIV/AIDS and 6 contact hours of ethics training.
3. Signed agreement to adhere to the GCCC Code of Ethics for Recovery Support.
4. Completed application for the ICAP-RS
5. Payment of **non-refundable** application fee if qualifications are met.